Guide to Thailand E-Visa application
<table>
<thead>
<tr>
<th></th>
<th>Table of Content</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Website homepage</td>
<td>3</td>
</tr>
<tr>
<td>2</td>
<td>Register for an account</td>
<td>4</td>
</tr>
<tr>
<td>3</td>
<td>Create an account</td>
<td>5</td>
</tr>
<tr>
<td>4</td>
<td>Account activation by email verification</td>
<td>9</td>
</tr>
<tr>
<td>5</td>
<td>In case that you have not received account activation email</td>
<td>10</td>
</tr>
<tr>
<td>6</td>
<td>Login to your account</td>
<td>12</td>
</tr>
<tr>
<td>7</td>
<td>Your account main menu</td>
<td>14</td>
</tr>
<tr>
<td>8</td>
<td>How to apply for visa</td>
<td>15</td>
</tr>
<tr>
<td>9</td>
<td>Complete/Edit pending visa application</td>
<td>25</td>
</tr>
<tr>
<td>10</td>
<td>Apply visa for other person</td>
<td>29</td>
</tr>
</tbody>
</table>
1. Go to the www.thaievisa.go.th
2. Register for an account

- At the top right corner of the page, click on Sign Up and then select Sign Up for Individual.
3. Create an account

- To create an account, you will need to have a valid email address to be your username.

- Create a password and re-enter the password and then click on Create Account.
- Once you click on [Create Account](#), you will be directed to create user profile page.

All details must be filled in [English only](#). Please fill in the following personal details:

Title (Mr., Miss, Mrs., Master, or Other)

First Name / Middle Name (if any) / Family Name

Gender (Male / Female)

Date of Birth / Place of Birth

Country of Nationality / Country of Nationality at Birth

Marital Status (Single, Married, Widowed, Divorce)

Contact Number

Profile Picture (the maximum file size of 200 kb)

Current Address / Home Address / City / Country

In case that your current address is not your permanent address, please select "No" and then fill in your permanent address details on an extra field.
Once you have completed all personal details for your account, click on Create.
4. Account activation by email verification

- Account activation email with the activation link will be sent to the email address you have provided to register an account. Follow the link as instructed in the email to activate an account.

Dear Applicant,

Thank you for registering.

You need to activate your account by clicking the below link

https://www.thaivevisa.go.th/MFA_Application/Home/VerifyAccount?VerifyId=80131

Best wishes,

E-visa Team
5. In case that you have not received an account activation email

- The account activation email will be sent to your email address within 30 minutes. If you have not received an email within 30 minutes, please check your junk mailbox or spam folder. If you still have not received any email, go to the Login page and enter your registered username and password, you should then get to click on a resend button and the system will generate and send another activation link to the email address you have provided when creating an account.
6. Login to your account

- Once you have activated your account via email, you can login to your account by clicking on the Log In button at the top right corner of the Thailand E-visa home page.

Enter your registered email address and password.
Log In to your acc

Email

Password
7. Your account main menu

1. To manage your personal details in the user profile, clicking on Edit Profile.

2. To apply for the visa for yourself and other person, clicking on Apply for visa to start an application. Please note that you can only apply visa for other person for no more than 10 people.

3. In case that you are part way through your application you can click the save button and quit. You can then return to complete your application or create additional visa application for other person by using Finish pending visa application or create additional visa application menu.

4. To track the application process, you can use Checking status menu.
8. How to apply for visa

- First, click on apply for visa menu and you will be directed to Step 1 which is "Checking your eligibility" section. Please select your travel document issuing country. In case that you are currently not in your travel document issuing country, please select your residency. If the E-visa system is available in your current location, you will then can select the Thai mission to submit the application and passport.
- Click on continue to go to step two

- **Step 2** is the “Purpose of visit” section to find the appropriate visa for you. Please select your type of Travel Document and your purpose of visit so the system can automatically select the visa type that suits your purpose of visit. After that select the number of entries and click on continue.
Step 3 is the “Personal information” section. If you are applying for yourself, you can click on Same as Profile and the system will automatically fill in the basic personal information you have provided in your user profile. In case applying for other person, click on fill in for other person you will then have to indicate your relationship with the applicant either you are business colleague, family member or friend.
### Travel Document

- **Type of Travel Document**: --- select ---
- **Travel Document No**: Travel document no
- **Travel Document issued at**: Travall Document issued at
- **Date Of Issue**: 
- **Date of Expiry**: 

### Travel Information

- **Intended Date of Arrival**: 
- **Intended Date of Departure**: 
- **Duration of stay**: 
- **Port of Arrival**: --- Select ---
- **Have you ever visited Thailand?**: 
  - Yes
  - No
- **Have you ever applied for Thai visa?**: 
  - Yes
  - No
- **Are you travelling as part of a tour group?**: 
  - Yes
  - No

### Place of Stay in Thailand

- **Accommodation**: 
  - Hotel
  - Hostel
  - Guesthouse
  - Dormitory
- **Name**: Place Name
- Application form must only be completed in English except the Full name in native alphabet field.

- Step 4 is the declaration part where you have to read through the declaration and if you accept the terms and conditions in applying for visa please print out the declaration by clicking Print for Signing and sign. Once you signed the declaration, please prepare to scan the signed declaration to the jpg. format to upload as part of supporting document in Step 5.

**DECLARATION**

I have read and understood the question in this application and ensure that my answers and all supporting documents are truthful. Any false information or omission may result in the permanent visa refusal or the denial of entry into the Kingdom of Thailand. In addition, the Embassy/Consulate may request for additional interview or document(s) deemed necessary. Submission of false information or failure to submit additional required documents may result in the rejection of your visa application. I hereby acknowledge and declare that I consent to the collection, use, and disclosure of my personal information including but not limited to VISA system and any law enforcement agency for the purposes of immigration. I agree to provide any information or opinions in compliance with this authorization. I hereby acknowledge and declare the terms of this authorization.
- **Step 5:** You have to upload all the supporting documents as instructed on the page. The system will only accept the .jpg file type (size not exceed 200 kb). Click on **Done** to complete the application.

### Supporting Documents

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>File Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Biocarta page of Passport or Travel Document</td>
<td>APP-DOC-17-1.jpg</td>
</tr>
<tr>
<td>2</td>
<td>Photograph (taken within the last six months. If the photograph does not reflect your current appearance you may be refused to enter the Kingdom of Thailand.)</td>
<td>APP-DOC-17-2.jpg</td>
</tr>
</tbody>
</table>

- Once you click on **Done**, the system will ask if you wish to start another application for other person. If you click on **Yes** you can then start another application for other person at once. If you click on **No** you will be directed to the submission appointment section. However, if you wish to start another application for other
person later you can use the Finish pending visa application or create additional visa application from the main menu.
Submit application to embassy/consulate

☐ Submit application in person  ☐ Submit online

Dashboard  ▶ POST VISAAPPLICATION INDIVIDUAL

POST VISAAPPLICATION INDIVIDUAL

Documents List to be attached with application

- Original Passport
- Biodata page of Passport or Travel Document
- Photograph (taken within the last six months. If the photograph does not ref Thailand.)
- Declaration
- Confirmation of legal residence in a country in which you are applying for the
- Financial evidence, e.g. bank statements, proof of earnings, sponsorship letter
- Proof of accommodation in Thailand, e.g. Accommodation bookings, invitation
- At the submission appointment section, you have to select the date and time to submit your passport and supporting documents. (It will be instructed in the confirmation if the original paper of supporting documents are required from your selected embassy or consulate-general.)

- The system will show the available date and time for you to make an appointment. Then click on Submit.
- Once you have completed your appointment, you will be directed to an E-payment section. Please check your application details before making a payment.

<table>
<thead>
<tr>
<th>Contact Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Booking Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reference No</td>
</tr>
<tr>
<td>Submitted to</td>
</tr>
<tr>
<td>Booking Datetime</td>
</tr>
<tr>
<td>Currency</td>
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</table>

Show: 10 entries

<table>
<thead>
<tr>
<th>Application Name</th>
<th>Visa Type</th>
<th>Nationality</th>
<th>Passport</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Showing 1 to 1 of 1 entries

The booking cannot be cancelled and payments made are not refundable.

Total

Pay
Once you have completed the payment, the payment confirmation will be sent to your registered email and you will be directed to the Print your confirmation section. Print out the confirmation and bring it to the selected mission on the appointment date and time. Please make sure that you have read all the information stated on the confirmation. Failure to follow the instruction as stated on the confirmation may result in visa refusal.
Print Your Confirmation

(Please print the E-Appointment form with you in order to submit the passport to the Thai Embassy/Consulate. This confirmation is also sent to your registered e-mail)

Appointment No. OTT01181278000001
Appointment Date 28 Nov 2018
Full Name [Redacted]
Visa Submission to Embassy in Ottawa
List of Applicant(s) 1
Print Number of Visa Application 1
Further Information -
9. Complete/Edit pending visa application

- You do not have to complete your application in one time. You can save your application at any step by clicking on save.

- You can use the Finish pending visa application or create additional visa application to complete your pending application.
- By clicking on Finish pending visa application or create additional visa application, you will be directed to the inquiry page where you can edit or and complete the application as instructed on 8. How to apply for visa section.
### E-Visa Application

**Inquiry**

<table>
<thead>
<tr>
<th>Reference No.</th>
<th>Status</th>
<th>Date From</th>
<th>Date To</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>01/11/2018</td>
<td>30/11/2018</td>
</tr>
</tbody>
</table>

**Showing 1 to 1 of 1 entries**

<table>
<thead>
<tr>
<th>No.</th>
<th>Reference No.</th>
<th>Visa Application Name</th>
<th>Visa Type</th>
<th>Nationality</th>
<th>Passport</th>
<th>Status</th>
<th>Created Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>No Reference No.</td>
<td>Tourist Visa</td>
<td></td>
<td></td>
<td></td>
<td>Incomplete</td>
<td>29/11/2018</td>
</tr>
</tbody>
</table>

**Buttons:**
- ADD VISA APPLICATION
- SUBMIT VISA APPLICATION
Checking Your Eligibility

1. Step 1

2. Step 2

3. Step 3
10. Apply visa for other person

- You can apply visa for other person (no more than 10 person). In case that you will be travelling together you can start the application for other person right after you have finished your application by clicking Yes so that your application will be submitted together in one badge.
- Or you can choose to start an application for other person later by using Finish pending visa application or create additional visa application menu.

Welcome to E-visa Application

- Clicking on add visa application to start an application.
Once you completed all visa application, you can return to Finish pending visa application or create additional visa application menu to submit all applications and making a submission appointment in one badge.
## E-Visa Application

### Inquiry

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reference No.</td>
<td></td>
</tr>
<tr>
<td>Status</td>
<td>--- All ---</td>
</tr>
<tr>
<td>Date From</td>
<td>01/11/2018</td>
</tr>
<tr>
<td>Date To</td>
<td>30/11/2018</td>
</tr>
</tbody>
</table>

[Search][1] [Reset][2]

### Results

<table>
<thead>
<tr>
<th>No.</th>
<th>Reference No.</th>
<th>Visa Application Name</th>
<th>Visa Type</th>
<th>Nationality</th>
<th>Passport</th>
<th>Status</th>
<th>Created Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>No Reference No.</td>
<td>Tourist Visa</td>
<td></td>
<td></td>
<td></td>
<td>Incomplete</td>
<td>29/11/2018</td>
</tr>
</tbody>
</table>

[Submit Visa Application][3]

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[1]: #Search
[2]: #Reset
[3]: #Submit Visa Application