Notes:

Please print out and complete this visa application form as well as the checklist to make sure that you have all required documents ready before visiting the Royal Thai Embassy. No hard copy is available at the Embassy.

Please submit the checklist together with the application form and all required documents.

Application with incomplete require documents cannot be accepted.

To ensure that clear and precise information is given, visa enquiry can only be made through email at consular@thaiembassy.my

To minimise waiting time and long queue, all visa applicants are required to make online appointments before visiting the Embassy. Go to LNY.IO/RTEKL_A to make an appointment
Listed

NON-IMMIGRANT VISA (B) FOR EMPLOYMENT AS TEACHER

Purpose of visit: To be employed as teacher in Thailand

Required documents:

1. Three (3) copies of completed visa application form
2. Original passport with at least 6-month validity and 2 blank visa pages
3. A copy of passport (ID page and page with applicable pass to reside in Malaysia)
4. Three (3) passport size photos (white/ blue background and taken within the past 6 months)
5. Proof of the applicant’s academic qualification (e.g. degree certificate). The document must be authenticated by the embassy of its country of origin.
6. Certified criminal record in the applicant’s country of origin. The document must be authenticated by the embassy of its country of origin.
7. Documents from the employer (university/ college/ school) in Thailand.
   7.1 Cover letter addressed to the Royal Thai Embassy
   7.2 A copy of the university/ college/ school’s registration
8. Letter of approval from the Office of the Private Education Commission (The Office of the Private Education Commission or the Educational Service Area Office, whichever applicable)
9. A copy of previous or existing work permit in Thailand (if applicable)
10. A copy of reservation/confirmation of transportation ticket to and from Thailand
11. A copy of reservation/confirmation of accommodation for the whole stay in Thailand
    If staying with a friend/relative, please submit his/her invitation letter and a copy of his/her identity card/passport.
12. The applicant’s recent bank statement (last 3 months) certified by the bank. The bank statement must show the account name and number, balance and history of transactions.
    If the applicant’s trip to Thailand is sponsored by someone else, please submit proof of relationship between the applicant and the sponsor (e.g. birth certificate, marriage certificate etc.).

Additional documents required for Nigerian citizen:


Visa fee:

- RM 300 for single entry visa
- Non-immigrant visa (B) is valid for single entry into Thailand and must be used within 90 days from the date of its issuance.
- Upon arrival, at immigration checkpoint, holder of non-immigrant visa (B) will be granted initial permit to stay in Thailand up to 90 days.
- Within 90 days after entry into Thailand, holder of non-immigrant visa (B) must obtain a work permit from the Department of Employment.
- With the work permit, holder of non-immigrant visa (B) can apply for an extension of stay to 1 year from the Immigration Bureau. The extended stay permit is valid for multiple entries into Thailand.

In submitting the application, I understand that:

- Additional documents may be requested as deemed necessary by the Royal Thai Embassy.
- The application may be rejected without reason provided and the fees cannot be refunded.

…………………………..
(Applicant’s Signature)
APPLICATION FOR VISA
Royal Thai Embassy of Kuala Lumpur

Mr.  Mrs.  Miss
First Name  Middle Name  Family Name  
(in BLOCK letters)

Former Name (if any)

Nationality

Nationality at Birth

Birth Place  Marital Status

Date of Birth

Type of Travel Document

No.  Issued at

Date of Issue  Expiry Date

Occupation (specify present position and name of employer)

Current Address

Tel.  E-mail

Permanent Address (if different from above)

Tel.

Names, dates and places of birth of minor children (if accompanying)

Date of Arrival in Thailand

Traveling by

Flight No. or Vessel’s name

Duration of Proposed Stay

Date of Previous Visit to Thailand

Purpose of Visit:  Tourism  Transit

Business  Diplomatic/Official

Other (please specify)

Please attach 2 photographs taken within the last 6 months (3.5 x 4.5 cm)

Countries for which travel document is valid

Proposed Address in Thailand

Name and Address of Local Guarantor

Tel./Fax.

Name and Address of Guarantor in Thailand

Tel./Fax.

I hereby declare that I will not request any refund from my paid visa fee even if my application has been declined.

Signature  Date

Attention for Tourist and Transit Visas Applicants

I hereby declare that the purpose of my visit to Thailand is for pleasure or transit only and that in no case shall I engage myself in any profession or occupation while in the country.

Signature  Date

FOR OFFICIAL USE

Application/Reference No.

Visa No.

Type of Visa:

Diplomatic Visa  Official Visa  Courtesy Visa

Non-Immigrant Visa  Tourist Visa  Transit Visa

Category of Visa:

Number of Entries:

Single  Double  Multiple  Entries

Date of Issue  Fee  Expiry Date

Documents Submitted

Authorized Signature and Seal