Notes:

Please print out and complete this visa application form as well as the checklist to make sure that you have all required documents ready before visiting the Royal Thai Embassy. No hard copy is available at the Embassy.

Please submit the checklist together with the application form and all required documents.

Application with incomplete required documents cannot be accepted.

To ensure that clear and precise information is given, visa enquiry can only be made through email at consular@thaiembassy.my

To minimise waiting time and long queue, all visa applicants are required to make online appointments before visiting the Embassy. Go to LN.Y.IO/RTEKL_B to make an appointment.
NON-IMMIGRANT VISA (B) FOR EMPLOYMENT

**Purpose of visit:** To be employed in Thailand

**Required documents:**

1. Completed visa application form
2. Original passport with at least 6-month validity and 2 blank visa pages
3. A copy of passport (ID page)
4. A passport size photo (white/ blue background and taken within the past 6 months)

5. Any of the followings:
   - 5.1 A copy of work permit in Thailand (if applicable)
   - 5.2 Letter of approval from the Ministry of Labour of Thailand or Form W.P. 3 (w.w. 3)
   - 5.3 Letter from the Board of Investment of Thailand

6. Documents from employer in Thailand
   - 6.1 Job offer letter
   - 6.2 A copy of the company’s registration/business license
   - 6.3 A copy of the company’s list of shareholders
   - 6.4 A copy of the company’s latest balance sheet
   - 6.5 A copy of the company’s value-added tax (VAT) registration

**Visa fee:**
- RM 300 for single entry visa

Non-immigrant visa (B) is valid for single entry into Thailand and must be used within 90 days from the date of its issuance.

Upon arrival, at immigration checkpoint, holder of non-immigrant visa (B) will be granted initial permit to stay in Thailand up to 90 days.

Within 90 days after entry into Thailand, holder of non-immigrant visa (B) must obtain a work permit from the Department of Employment.

With the work permit, holder of non-immigrant visa (B) can apply for an extension of stay to 1 year from the Immigration Bureau. The extended stay permit is valid for multiple entries into Thailand.

- Fee is exempted for nationals of Malaysia, Singapore, Republic of Korea and Tunisia.

**In submitting the application, I understand that:**
- Additional documents may be requested as deemed necessary by the Royal Thai Embassy.
- The application may be rejected without reason provided and the fees cannot be refunded.

……………………………..
(Applicant’s Signature)
APPLICATION FOR VISA
Royal Thai Embassy of Kuala Lumpur

Please attach 2 photographs taken within the last 6 months (3.5 x 4.5 cm)

<table>
<thead>
<tr>
<th>Mr.</th>
<th>Mrs.</th>
<th>Miss</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Family Name</th>
</tr>
</thead>
</table>

Former Name (if any) ____________________________________________

Nationality ____________________________________________

Nationality at Birth _______________________________________

Birth Place __________ Marital Status __________

Date of Birth ____________________

Type of Travel Document ________________________________

No. ___________ Issued at ________________________________

Date of Issue ___________ Expiry Date ___________

Occupation (specify present position and name of employer)

__________________________________________________________________________________________________________________________

Current Address ____________________________________________

__________________________________________________________________________________________________________________________

Tel. ______________ E-mail ________________

Permanent Address (if different from above) __________________________

__________________________________________________________________________________________________________________________

Tel. ____________________

Names, dates and places of birth of minor children (if accompanying)

__________________________________________________________________________________________________________________________

Date of Arrival in Thailand ____________________

Traveling by ____________________

Flight No. or Vessel’s name ____________________

Duration of Proposed Stay ____________________

Date of Previous Visit to Thailand ____________________

Purpose of Visit: ☐ Tourism ☐ Transit

☐ Business ☐ Diplomatic/Official

☐ Other (please specify) ____________________

Please attach 2 photographs taken within the last 6 months (3.5 x 4.5 cm)

Countries for which travel document is valid

__________________________________________________________________________________________________________________________

Proposed Address in Thailand __________________________

__________________________________________________________________________________________________________________________

Name and Address of Local Guarantor

__________________________________________________________________________________________________________________________

Tel./Fax. ____________________

Name and Address of Guarantor in Thailand

__________________________________________________________________________________________________________________________

Tel./Fax. ____________________

I hereby declare that I will not request any refund from my paid visa fee even if my application has been declined.

Signature ____________________ Date ___________

Attention for Tourist and Transit Visas Applicants

I hereby declare that the purpose of my visit to Thailand is for pleasure or transit only and that in no case shall I engage myself in any profession or occupation while in the country.

Signature ____________________ Date ___________

FOR OFFICIAL USE

Application/Reference No. ____________________

Visa No. ____________________

Type of Visa:
☐ Diplomatic Visa ☐ Official Visa ☐ Courtesy Visa
☐ Non-Immigrant Visa ☐ Tourist Visa ☐ Transit Visa

Category of Visa: ____________________

Number of Entries:
☐ Single ☐ Double ☐ Multiple ☐ ___ Entries

Date of Issue ___________ Fee ___________

Expiry Date ___________

Documents Submitted ____________________

Authorized Signature and Seal ____________________