

Checklist



Please complete and submit together with the application form

Application with incomplete documents cannot be accepted

NON-IMMIGRANT VISA (B) FOR BUSINESS PURPOSE

Purpose: Engaging in business related activities

Required Documents:

- 1. Completed visa application form
- 2. Original passport with at least 6-month validity and 1 blank visa page
- 3. A copy of passport (ID page)
- 4. A passport size photo (white/ blue background and taken within the past 6 months)
- 5. Letter from employer mentioning the applicant's name, position, purpose and dates of visit to Thailand
For self-employed, business license/registration under the applicant's name must be submitted.
- 6. Documents from counterpart in Thailand
 - 6.1 Invitation letter
 - 6.2 A copy of the company's registration/business license
 - 6.3 A copy of the company's list of shareholders
 - 6.4 A copy of the company's latest balance sheet
 - 6.5 A copy of the company's value-added tax (VAT) registration

Additional documents required for applicant from listed country:

- 7. A copy of applicable pass to reside in Malaysia
- 8. A Copy of reservation/confirmation of return ticket to Thailand.
If traveling by personal vehicle, please submit a copy of vehicle registration and a copy of the vehicle owner's identity card/ passport.
- 9. A Copy of reservation/confirmation of accommodation for the whole stay in Thailand
If staying with a friend/relative, please submit his/her invitation letter and a copy of his/her identity card/passport.
- 10. The applicant's recent bank statement (last 3 months) certified by the bank.
Proof of relationship (e.g. birth certificate, marriage certificate etc.) must also be submitted for group/family applicants

Visa fees:

- RM 300 for single entry visa
- Fee is exempted for nationals of Malaysia, Singapore, Republic of Korea and Tunisia

In submitting the application, I understand that:

- Additional documents may be requested as deemed necessary by the Royal Thai Embassy
- The application may be rejected without reason provided and the fees cannot be refunded

.....
(Applicant's Signature)