

**SMART Visa  
Checklist Form**

**Please tick in the circle**

- Application form, completely filled and signed by the applicant (All information must be correct, accurate, and legible.)
- Checklist form, completely filled and signed by the applicant
- Appointment confirmation of the applicant in A4 size (One appointment confirmation per one applicant)
- Original passport of the applicant, which must be valid for at least 6 months from the date of travel
- Two photocopies of a bio-data page of an applicant's passport in A4 size
- Two identical colour photographs, which must be:
  - of the size of 3.5 cm x 4.5 cm
  - taken within the last 6 months
  - taken in front of a plain white or off-white background
  - taken in full-face view directly facing the camera without eye glasses
  - with a neutral facial expression, both eyes open, and clearly visible hairline and ears
  - unretouched with standard or high resolution
- Qualification endorsement letter, issued by the Office of the Board of Investment of Thailand, dated no more than 60 days from the date of issuance
- Original Criteria and Conditions Acknowledgement Form For the Temporary Stay Permit in the Kingdom (SMART Visa) (STM.6 Form) (available for download on a website of the Royal Thai Embassy in Colombo: <http://www.thaiembassy.org/colombo/en/services>)

I declare that I am not inadmissible to enter Thailand in accordance with Thai laws and regulations and that all information and documents submitted are true and genuine. If not, I acknowledge the right of the Embassy to take legal action against me.

(sign) ..... Applicant  
(.....)

**Please note that:**

- \*1. The Embassy has the right not to issue a visa without stating any reason.**
- \*2. The Embassy has the right to reject an incomplete or damaged application form; or an application with incomplete or unclear or illegible documents.**
- \*3. The Embassy has the right to request (an) additional document(s) other than the documents stated in this form.**
- \*4. The Embassy shall not issue visas to applicants who provide untrue information or fake documents, and shall blacklist those who do so.**
- \*5. All photocopies submitted to the Embassy must be in A4 size.**
- \*6. One online appointment confirmation per one applicant**
- \*7. The Embassy has authority to issue visas to foreigners who wish to travel to Thailand. However, the authority to permit entry and stay in Thailand lies with the Immigration Officer.**
- \*8. Please note that, an applicant who applies for visa through a travel agent shall take full responsibility of his/her visa application. The Embassy therefore advises that the applicant be selective in choosing reliable travel agency to apply for visa on his/her behalf.**

**Updated on 22 April 2019**